

## **Minutes of the Public Works Committee - September 29, 2005**

The meeting was called to order at 8:30 a.m. by Chair Manke who led the committee with the Pledge of Allegiance.

**Present:** Chair Richard Manke, County Board Supervisors, James Behrend, Peter Gundrum, Rodell Singert, David Swan, Karl Nilson. **Absent:** Supervisor James Jeskewitz.

**Staff Present:** Legislative Policy Advisor Mark Mader, Office Services Coordinator Windy Jicha

**Also Present:** Solid Waste Supervisor Karen Fielder, Public Works Senior Civil Engineer Karen Braun, Building Operations Supervisor Scott Miller, Airport Manager Keith Markano, Budget Specialist Linda Witkowski, Airport Operations Assistant Michael Neau.

### **Public Comment**

Gundrum said he is unable to attend the October 13<sup>th</sup> Public Works meeting.

### **Correspondence**

- Letter from Paul and Janice Schlinsky regarding the proposed lane changes on Moorland Road in New Berlin.

### **Report by Committee Member Attending Airport Commission Meeting of September 21, 2005**

No committee member attended this meeting.

### **Executive Committee Report by Chair Manke for Meetings of September 12 and 15, 2005**

Manke reported that capital projects were reviewed at this meeting.

### **Review and Consider Human Services Center Roof Replacement Project Bid/Award**

Miller said this project will replace the HHS center roof and is part of the five-year plan. Walsdorf Roofing came in with the lowest bid totaling \$96,900, which includes the cost of alternative "A" (\$13,900) and alternative "B" (\$12,200). Miller reported that \$150K was available for this project.

MOTION: Singert moved, Behrend second, to approve the bid from Walsdorf Roofing for \$96,900 for the Human Services Center Roof Replacement. Motion carried: 6-0.

### **Review and Consider Bids for Materials Recycling Facility Security Gate Installation**

Fiedler said this project will replace the entrance and exits gates at the Materials Recycling Facility (MRF). The replacement will be for security purposes and to control blowing debris on windy days. Three bids were received with Century Fence submitting the lowest bid.

Singert said he would like to see a MRF sight plan so he could see where the fence will be installed. Fiedler said an engineering firm did the specifications for this project. Singert said the more information he has, the better. Fiedler said this project basically replaces the current exit and entrance gates. Singert said a site map is the polite way to explain the issue.

MOTION: Behrend moved, Swan second, to approve the bid from Century Fence for \$36,237 for the installation of a security gate at the MRF. Motion carried: 6-0.

**Consider Proposed Ordinance: 160-O-054 Laying Out, Relocation and Improvement of CTH BB, Waukesha County Project, I.D. 03-3780(10), Battle Creek Culvert Replacement, Town of**

**Summit – Waukesha County**

MOTION: Swan moved, Gundrum second, to approve Ordinance 160-O-054.

Braun said this ordinance identifies the three right-of-ways acquisitions needed to replace a culvert on CTH BB. This small project will be done in-house. Sufficient funds are included in the Culvert Replacement Program Project 9817 budget to acquire this land.

Motion carried: 6-0.

**Consider Proposed Ordinance: 160-O-053 Order to Convey Title to Highway Right of Way to the State of Wisconsin, Project I 06(8), Parcel 23**

Braun distributed and reviewed a letter from Principal Assistant Corporation Counsel Debbie Price to the Department of Public Works dated September 28, 2005. Price refers to ss84.09, 84.09(3)(b), 84.09(d) and 59.52(6)(c) and came to the conclusion that the statutes provide a specific exemption to the general land transfer procedure allowing the county board to empower the Waukesha County Highway Commissioner and the County Clerk to execute the necessary documents to transfer the land under DOT order without county board action when the transfer is of certain types of land acquired for the DOT for state highway purposes. Other types of transfers involving county land would still need to follow the procedures for county board approval and any other pertinent state statutes. Braun said according to this decision, she does not need to bring these conveyances to the board for approval because Rich Bolte has the right to make these decisions.

Manke asked if these types of transfers can continue to be brought to the Public Works Committee for informational purposes? Braun said she could continue bringing this information to the committee if they would like.

After much discussion, the committee members decided the Debbie Price letter should be included in the packet of information sent to supervisors for the October 11, 2005 county board meeting. The committee also decided they would like to follow “normal” procedures for Ordinance 160-O-053 until the board receives notice through the letter.

MOTION: Behrend moved, Gundrum second, to approve Ordinance 160-O-053 and to include the Debbie Price letter to the Department of Public Works dated September 29, 2005 in the packet of information sent to supervisors for the next county board meeting. Motion carried: 6-0.

**Review and Discuss the 2006 Operating Budget for which the Committee Has Budget and Policy Oversight – Airport**

Markano said the airport’s mission statement remains the same. Total expenditures for 2006 are \$1,038,180 and total revenues are \$836,727. The tax levy remains at the 2005 amount of \$201,453. He reviewed departmental strategic objectives including managing resources with fiscal prudence and providing comprehensive customer service categories. He also explained the major departmental strategic achievements from July 1, 2004 to June 30, 2005. Markano reviewed the program description, performance measures, staffing, financial summary and program highlights for the following airport programs: Building, Grounds and Ramp Operations/Fixed Based Operator, Control Tower and Fueling Operations, and Administrative Services.

Swan asked if the mission could be altered to identify that the airport would never become a passenger airport. Markano explained that that issue is addressed in the first line of the mission statement.

Markano said for the airport to handle passengers, the county would have to meet all passenger airport requirements such as security, law enforcement, fire fighting, screening, etc.

Behrend asked how do we reduce the airport levy to zero? Markano said it is very tough to get levy out of a general aviation airport especially with the amount of land we have. There are no extra areas to develop hangars and ancillary businesses. Airports that have areas to develop business parks are better able to generate revenues.

Singert talked at length about several airport issues he feels should be rectified. These issues include changes to capital projects items 35 and 36, development of an airport \$50K land acquisition fund, completion of Airport Drive and proper signage for the airport. Regarding capital projects items 35 and 36, Singert feels that EMAS is a short-sighted solution to the problem because it will have to be removed when the runway is redone to improve the width, length and weight capacity. He doesn't want the county to pay for the annual maintenance fees associated with EMAS. EMAS will cost more in the long run. He may make an amendment to those capital plan items to include language stating that EMAS is one of several proposals.

Regarding an airport land acquisition fund of \$50K, Singert feels the size of the airport needs to be increased so the county needs to be more financially flexible to acquire lands that could be a positive addition to the airport when they become available. Regarding Airport Drive, Singert said he would like the road to connect the airport terminal with the Westside of the property. A through road would increase land values and businesses would look at it as an opportunity to locate there. A through road would allow the Pewaukee and Waukesha Fire Departments to have full and complete access to the airport and improve safety. Regarding an airport sign, users need to be able to identify the airport entrance.

Markano said regarding signage, it comes down to the county signage policy. The current sign blends into the background especially when people drive by at 45 miles per hour.

Mader said Singert's issues with capital projects should have been brought up when the committee reviewed the capital plan. The capital plan is going to the county board on October 11. The airport projects are in out years. Other than adding wording to the current budget, this needs to be addressed as a capital plan amendment.

Singert said he doesn't remember the Public Works Committee addressing the capital plan. The committee hasn't done that yet. He wants to revisit the capital plan and then have the committee give him permission to go to the commission with his concerns officially. He won't approve a budget with EMAS as the only option.

Manke said he thought the county couldn't acquire land unless it is in the airport plan. Markano said in order to use federal money to buy land it needs to be identified in the airport plan.

Swan said the committee reviewed capital projects on September 8<sup>th</sup> including the airport projects. EMAS is an economical fix to solve the problems with safety on the runways. If you put money in a land acquisition fund, the money has to come from somewhere. Behrend said he could support a land acquisition fund if there was a free source for the \$50K. Mader said the land acquisition fund and airport signage could be put on the October 13<sup>th</sup> Public Works agenda for discussion in order to be timely with the budget cycle.

Manke asked if committee members wanted to revisit the airport capital projects? No committee member responded. Several committee members did indicate they would like to see the airport land acquisition fund and airport signage on future agendas for discussion.

MOTION: Behrend moved, Singert second, to tentatively approve the 2006 Airport budget and all positions requests with the exception of the land acquisition and signage issues as proposed by Supervisor Singert. Motion carried: 6-0.

**Future Agenda Items**

- Airport Land Acquisition Fund
- Airport Signage

**Review and Make Recommendations on Any and All Position Requests in the Operating Budget for which the Committee has Budget and Policy Oversight**

Mader said this is a standard item on all agendas to review this item. The issue was reviewed with the prior agenda item.

**Motion to adjourn:** Swan moved, Nilson second, to adjourn the meeting at 10:55 a.m. Motion carried: 6-0.

Respectfully submitted,

Rodell L. Singert  
Secretary